SOSA-ON WA

SUBMARINE OFFICERS' SPOUSES' ASSOCIATION - WASHINGTON

Reimbursement Request Form

Use this form to request reimbursement for all expenses related to SOSA-WA. Submit the completed form with attached receipts to the SOSA-WA treasurer. Receipts may be combined on a single form if they are the same category of expense but must be individually listed. Expenses in different categories require individual forms. Questions – please contact the SOSA treasurer via sosa.washingtonstate@gmail.com

Printing Membership Supplies Bangor Planter/Garden Fall Welcome Make It Bake It Fake It Oktoberfest Turnover Tea Administrative Other Expense (explain below) Description of Expense(s) Amount	te of Expense:		Total Amour	nt:	
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I affirm that the expenses detailed above were accrued on behalf of the Submarine Officers' Spo Association -Washington and paid by me and I am requesting reimbursement for those cost					
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